**TUĞÇE AKTAŞ**

Yeşilbağlar Mah. Başkent Cad. Tayfun Sok. No:1 D: 40 Pendik/İSTANBUL

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**Human Kapital İnsan Kaynakları Danışmanlık-İSTANBUL**

**Recruitment Consultant** (November 2016-April 2019)

* Taking the demand of labor from the client company.
* Publishing the job posting on the Internet.
* Evaluate the applications and searching candidate in candidate pool.
* Organization to make the appointment.
* Editing the interview form of candidates.
* Making the interview.
* Preparing the interview form of candidates and sending to the firm. Informing the client company about the positive resulted candidates.

**Tüyap Fuar Merkezi-İSTANBUL**

**Information Technologies Staff (August 2016- November 2016)**

* Entering to the system the data of exhibitors and visitors



* Recruitment
* Interview
* Employee-relations programs
* Operations management

**Technical Summary**

Applications: MS Office

**Language**

B1+ /B2 in English

A1+ / A2 in German

İstanbul University, İSTANBUL

B.A. Labor Economy and Industry Relations

GPA 3,31/ 4,00

Date of Birth: 1 December 1991